**2023/24**

**Department of Aeronautical and Aviation Engineering**

**AAE4002/AAE4012 Capstone Project**

**Oral Presentation Assessment**

**(For the use by Members of the Oral Presentation Panel)**

The Oral Presentation component of the assessment methods is 20 marks in total. The Oral Presentation is assessed by a panel. The mark given by each panel member has equal weight.

The assessment methods and the associated marks of AAE4002/AAE4012 are shown in Table 1.

Table 1: Assessment methods and the associated marks

|  |  |  |
| --- | --- | --- |
|  | **Assessments** | **Marks** |
| 1 | Individual Reflective Essay | 10 |
| 2 | Interim Report | 20 |
| 3 | Final Report | 50 |
| **4** | **Oral Presentation** | **20** |
|  | Total | 100 |

Each group has to submit the oral presentation powerpoint hard copy for the department’s record.

**The Oral Presentation Assessment form is included in this document.**

**Please:**

1. **Fill in the Assessment Form for the project group.**
2. **Return the Assessment Forms to AAE administrative colleagues after the Oral Presentation session.**

2023/24

**Department of Aeronautical and Aviation Engineering**

**AAE4002/AAE4012 Capstone Project**

**Oral Presentation Assessment Form**

**(For the use by Panel of Oral Presentation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Name: |  | ***(A/B/C/D)*** | Student No.: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Supervisor: |  |  | | |
| Names of Panel members: | ***(1)*** | ***(2)*** | ***(3)*** |  |
| (Project Code) Title: | **( )** | | | |

**Oral Presentation Assessment**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Introduction, Background Research** | | Fails to present the objectives, problem statement, work done, significance, and contributions. | | *versus* | Presents an excellent and concise overview on the objectives, problem statement, work done, significance, and contributions. The presentation demonstrates deep understanding of related work. | | | **\_\_\_\_\_\_/4** | |
| **Methodology and Implementation** | | Repeats simple and well-established procedures. The method is inappropriate, wrong or has not been realised. No contribution. | | *versus* | A new and efficient method is developed systematically and scientifically with contribution to the field. The method is also completely realised and validated. | | | **\_\_\_\_\_\_/4** | |
| **Results, Discussions, and Conclusions** | | The results and their interpretation are inappropriate or wrong and the conclusions do not address the objectives. The discussion is irrelevant to the work done. | | *versus* | The results are verified carefully. There is an understanding of the wider implications of the results and a convincing discussion is evident. The conclusions address the objectives fully. | | | **\_\_\_\_\_\_/4** | |
| **Presentation Skills** | | Fails to present the major aspects clearly. The presentation is out of sequence and there is poor control of time. The use of language is poor. | | *versus* | Extremely professional and able to communicate concisely and effectively at a suitable pace, outstanding language fluency, excellent visual illustrations, and appropriate use of eye-contact and body language. | | | **\_\_\_\_\_\_/4** | |
| **Question and Answer** | | Totally unable to understand and answer questions relating to the project. | | *versus* | Excellent in handling and answering the questions. A thorough understanding of the project. | | | **\_\_\_\_\_\_/4** | |
| **Total** | | Justification (for total mark below 8 or above 16): | | | | | | **\_\_\_\_\_\_/20** | |
| Name of Assessor: | |  | | | Signature: |  | |
| Date: | |  | | |  |  | |